

CORRECTIONAL INSTITUTION INSPECTION COMMITTEE

BIENNIAL REPORT

TO THE 128TH OHIO GENERAL ASSEMBLY

**THE WORK OF THE CORRECTIONAL
INSTITUTION INSPECTION
COMMITTEE**

February 11, 2009

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**BIENNIAL REPORT: THE WORK OF THE
CORRECTIONAL INSTITUTION INSPECTION COMMITTEE**

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BIENNIAL REPORT: THE WORK OF THE CORRECTIONAL INSTITUTION INSPECTION COMMITTEE

EXECUTIVE SUMMARY

The Correctional Institution Inspection Committee (CIIC) is required to submit a biennial report 15 days after the first session of the next General Assembly, to include findings made in its inspections and evaluations of institutional operations, conditions and grievance procedure. *Reports on inspections were submitted throughout the biennium on each inspection, all in advance of the January 21, 2009 deadline.* Readers are urged to visit the Publications section of the Correctional Institution Inspection Committee website at www.ciic.state.oh.us to access individual reports.

INSPECTIONS, EVALUATIONS, REPORTS

- **INSPECTIONS AND ON-SITE VISITS:**
 - **Fourteen inspections** were conducted in the biennium, consisting of
 - *Eleven prison inspections and*
 - *Three inspections of juvenile correctional facilities.*
 - *Nine on-site visits* by CIIC staff without a CIIC member were conducted at prisons and juvenile correctional facilities.
- **CIIC INSPECTION STATUTE AMENDED:** *Twenty-two prisons and six youth facilities were not inspected in the biennium. However, effective April 6, 2009, the statute requires inspections to be conducted by one or more CIIC staff, so that a legislative member of the CIIC is no longer required to be present for an inspection to occur. CIIC members are urged to attend inspections. Every effort will be made to accommodate the schedule of CIIC members who are willing to attend one or more inspections. CIIC staff will prepare and maintain a continuing program of inspections, in compliance with the statute to ensure that every prison receives at least the mandatory biennial inspection. Although not statutorily required, CIIC staff will make every effort to conduct biennial inspections at the juvenile correctional facilities as well.*
- **REPORTS: Thirty-three reports** were completed in the biennium, consisting of:
 - Eleven prison inspection reports,
 - Six on-site visit reports,
 - Five grievance procedure evaluation reports,
 - Four biennial reports on:
 - CIIC Activities,
 - Grievance Procedure and Other Areas of Evaluation,
 - Adult Correctional Institution Inspection Findings,
 - Juvenile Correctional Institution Inspection Findings

- Four juvenile facility inspection reports,
- Two reports on contacts and reported problems, issues and concerns, and
- One report on the Prison Labor Advisory Council.

- **MEETINGS:**

- *Five Correctional Institution Inspection Committee meetings* were conducted in 2007 and 2008.
- *CIIC staff also attended 95 meetings*, most with the Department of Rehabilitation and Correction and Department of Youth Services.

CONTACTS (PERSONS WHO CONTACTED CIIC) AND RESPONSES:

- **CONTACTS REGARDING THE PRISONS:** CIIC received *4,221 contacts* regarding the prisons, with:
 - *733* regarding the *Southern Ohio Correctional facility*, and
 - From *201 to 236* contacts regarding:
 - *North Central* Correctional Institution,
 - *Marion* Correctional Institution,
 - *Mansfield* Correctional Institution,
 - *Warren* Correctional Institution and
 - *Chillicothe* Correctional Institution.
- **CONTACTS REGARDING THE JUVENILE CORRECTIONAL FACILITIES:** CIIC received *69 contacts* regarding the Department of Youth Services facilities in the biennium. The largest number of contacts pertained to:
 - *Ohio River Valley* Juvenile Correctional Facility with *20*, followed by the *Marion* Juvenile Correctional Facility with *12*.
- **RESPONSES TO CONTACTS:**
 - **Letters of Response:** In the two-year period, **CIIC staff sent 3,201 letters of response** to those who contacted the CIIC regarding a problem, issue or concern.
 - **Inquiries:** A total of *1,601 inquiries* were made to prisons or youth facilities, including:
 - *1,005 phone inquiries* to institutions, and
 - *596 letters of inquiry* to prison wardens or youth facility superintendents.
 - **Responses by Phone:** *630 telephone responses* were made to those relaying problems, issues or concerns.
 - **Interviews:** *Ten in-office interviews* were conducted.

CIIC STATUTORY PROVISIONS

Committee Members, Officers

The Correctional Institution Inspection Committee was created by statute 31 years ago on November 9, 1977.

Section 103.71 of the Ohio Revised Code reads as follows:

There is hereby created a Correctional Institution Inspection Committee as a Subcommittee of the Legislative Service Commission. **The Committee shall consist of eight persons, four of whom shall be members of the Senate appointed by the President of the Senate, not more than two of whom shall be members of the same political party, and four of whom shall be members of the House of Representatives appointed by the Speaker of the House of Representatives, not more than two of whom shall be members of the same political party.** Initial appointments to the Committee shall be made within 15 days after the effective date of this section and in the manner prescribed in this section. Thereafter, appointments to the Committee shall be made within 15 days after the commencement of the first regular session of the General Assembly and in the manner prescribed in this section. A vacancy on the Committee shall be filled for the unexpired term in the same manner as the original appointment. Members of the Committee shall serve on the Committee until the appointments are made in the first regular session of the following General Assembly, unless they cease to be members of the General Assembly. The Committee, subject to the oversight and direction of the Legislative Service Commission, shall direct the work of the Director and staff of the Committee.

Section 103.72 states:

The Correctional Institution Inspection Committee, by a vote of at least five members, shall select from its membership a Chairman, Vice-Chairman, and a Secretary. The members of the Committee shall serve without compensation, but shall be reimbursed for their actual and necessary expenses incurred in the discharge of their official duties.

Committee Members 2007-2008

The eight members of the Correctional Institution Inspection Committee are listed below. On *November 26, 2007*, *Representative Matt Huffman* was appointed to replace *Representative Robert Latta* on the Correctional Institution Inspection Committee. On *November 27, 2007*, *Senator Bill Seitz* was appointed to replace *Senator Stephen Austria* on the Correctional Institution Inspection Committee. The committee met on September 11, 2007 for the purpose of electing officers. Representative John White was selected by

the committee to serve as Chairman, while Senator Shirley Smith was selected to serve as Vice Chairperson. Representative Tyrone Yates was selected to serve as Secretary.

127th Ohio General Assembly (2007-2008) Initial Committee Appointments

Rep. John White (R) (Chair)	Sen. Shirley Smith (D) (Vice Chair)
Rep. Tyrone Yates (D) (Secretary)	Sen. Timothy Grendell (R)
Rep. Robert Hagan (D)	Sen. Lance Mason (D)
Rep. Robert Latta (R)	Sen. Stephen Austria (R)

127th OGA (2007-2008) as of November 26, 2007

Rep. John White (R) (Chair)	Sen. Shirley Smith (D) (Vice Chair)
Rep. Tyrone Yates (D) (Secretary)	Sen. Timothy Grendell (R)
Rep. Robert Hagan (D)	Sen. Lance Mason (D)
<i>Rep. Matthew Huffman (R)</i>	Sen. Stephen Austria (R)

127th OGA (2007-2008) as of November 27, 2007

Rep. John White (R) (Chair)	Sen. Shirley Smith (D) (Vice Chair)
Rep. Tyrone Yates (D) (Secretary)	Sen. Timothy Grendell (R)
Rep. Robert Hagan (D)	Sen. Lance Mason (D)
Rep. Matthew Huffman (R)	<i>Sen. Bill Seitz (R)</i>

Committee Members 1978-2009

In the previous biennium, interest was expressed by a committee member in knowing who has served on the Correctional Institution Inspection Committee in its history beginning with its effective date of November 9, 1977. The following list of members begins with the first members of the 112th Ohio General Assembly and concludes with the members who served in the 127th Ohio General Assembly.

Correctional Institution Inspection Committee Members from January 1978 to January 2009

112th OGA (1977-1978)

Rep. C.J. McLin (D) (Chair)	Sen. William Mussey (R) (Vice Chair)
Rep. Claire Ball (R)	Sen. Paul Pfeifer (R)
Rep. Harry Lehman (D)	Sen. Michael Schwarzwald (D)
Rep. Walter McClaskey (R)	Sen. Marigene Valiquette (D)

113th OGA (1979-1980)

Rep. C.J. McLin (D) (Chair)	Sen. Thomas Walsh (R) (Vice Chair)
Rep. Harry Lehman (D)	Sen. Paul Pfeifer (R)
Rep. Bob McEwen (R)	Sen. Michael Schwarzwald (D)
Rep. Charles Saxbe (R)	Sen. Marigene Valiquette (D)

114th OGA (1981-1982)

Sen. Paul Pfeifer (R) (Chair)	Rep. C.J. McLin (D) (Vice Chair)
Sen. Thomas Carney (D)	Rep. Eugene Branstool (D)
Sen. Michael DeWine (R)	Rep. Walter McClaskey (R)
Sen. Marigene Valiquette (D)	Rep. Charles Saxbe (R)

115th OGA (1983-1984)

Rep. C.J. McLin (D) (Chair)	Sen. Paul Pfeifer (R) (Vice Chair)
Rep. Louis Blessing (R)	Sen. Thomas Carney (D)
Rep. Marc Guthrie (D)	Sen. Richard Finan (R)
Rep. John Stozich (R)	Sen. Marigene Valiquette (D)

116th OGA (1985-1986)

Sen. Paul Pfeifer (R) (Chair)	Rep. C.J. McLin (D) (Vice Chair)
Sen. Eugene Branstool (D)	Rep. Louis Blessing (R)
Sen. Richard Finan (R)	Rep. Marc Guthrie (D)
Sen. Michael White (D)	Rep. John Stozich (R)

117th OGA (1987-1988)

Rep. C.J. McLin (D) (Chair)	Sen. Paul Pfeifer (R) (Vice Chair)
Rep. Don Gilmore (R)	Sen. Richard Finan (R)
Rep. Michael Shoemaker (D)	Sen. Michael White (D)
Rep. John Stozich (R)	Sen. Alan Zaleski (D)

118th OGA (1989-1990)

Sen. Paul Pfeifer (R) (Chair)	Rep. Don Gilmore (R) (Vice Chair)
Sen. Jeffrey Johnson (D)	Rep. Rhine McLin (D)
Sen. Betty Montgomery (R)	Rep. Michael Shoemaker (D)
Sen. Alan Zaleski (D)	Rep. John Stozich (R)

119th OGA (1991-1992)

Rep. Michael Shoemaker (D) (Chair)	Sen. Paul Pfeifer (R) (Vice Chair)
Rep. Samuel Bateman (R)	Sen. Jeffrey Johnson (D)
Rep. Robert Clark (R)	Sen. Harry Meshel (D)
Rep. Rhine McLin (D)	Sen. Betty Montgomery (R)

120th OGA (1993-1994)

Sen. Betty Montgomery (R) (Chair)	Rep. Michael Shoemaker (D) (Vice Chair)
Sen. Jeffrey Johnson (D)	Rep. Samuel Bateman (R)
Sen. Jan Long (D)	Rep. Rhine McLin (D)
Sen. Anthony Sinagra (R)	Rep. William Thompson (R)

121st OGA (1995-1996)

Rep. Samuel Bateman (R) (Chair)	Sen. Rhine McLin (D) (Vice Chair)
Rep. William Ogg (D)	Sen. James Carnes (R)
Rep. Sally Perz (R)	Sen. Janet Howard (R)
Rep. Thomas Roberts (D)	Sen. Jeffrey Jefferson (D)

122nd OGA (1997-1998)

Sen. Rhine McLin (D) (Chair)	Rep. Samuel Bateman (R) (Vice Chair)
Sen. Louis Blessing (R)	Rep. Mark Mallory (D)
Sen. Bruce Johnson (R)	Rep. Sally Perz (R)
Sen. Jeffrey Johnson (D)	Rep. Joseph Sulzer (D)

123rd OGA (1999-2000)

Rep. Ann Womer Benjamin (R) (Chair)	Sen. Mark Mallory (D) (Vice Chair)
Rep. Jeanine Perry (D)	Sen. Robert Hagan (D)
Rep. Shirley Smith (D)	Sen. Bruce Johnson (R)
Rep. John Willamowski (R)	Sen. Robert Latta (R)

124th OGA (2001-2002)

Sen. Mark Mallory (D) (Chair)	Rep. John Willamowski (R) (Vice Chair)
Sen. Robert Hagan (D)	Rep. Robert Otterman (D)
Sen. Jim Jordan (R)	Rep. Shirley Smith (D)
Sen. W. Scott Oelslager (R)	Rep. Ann Womer Benjamin (R)

125th OGA (2003-2004)

Sen. Mark Mallory (D) (Chair)	Rep. John Willamowski (R) (Vice Chair)
Sen. Stephen Austria (R)	Rep. Todd Book (D)
Sen. Robert Hagan (D)	Rep. Michael DeBose (D)
Sen. James Jordan (R)(Secretary)	Rep. Robert Latta (R)

126th OGA (2005)

Sen. Mark Mallory (D) (Chair)	Rep. John Willamowski (R) (Vice Chair)
Sen. Stephen Austria (R)	Rep. Todd Book (D)
Sen. Robert Hagan (D)	Rep. Michael DeBose (D)
Sen. James Jordan (R)(Secretary)	Rep. Robert Latta (R)

126th OGA (2006)

Rep. John Willamowski (R) (Chair)	Sen. Eric Kearney (D) (Vice Chair)
Rep. Todd Book (D)	Sen. Stephen Austria (R)
Rep. Michael DeBose (D)	Sen. Robert Hagan (D)
Rep. Robert Latta (R)	Sen. James Jordan (R) (Secretary)

127th OGA (2007-2008) Initial Committee Appointment

Rep. John White (R) (Chair)	Sen. Shirley Smith (D) (Vice Chair)
Rep. Tyrone Yates (D) (Secretary)	Sen. Timothy Grendell (R)
Rep. Robert Hagan (D)	Sen. Lance Mason (D)
Rep. Robert Latta (R)	Sen. Stephen Austria (R)

127th OGA (2007-2008) as of November 26, 2007*

Rep. John White (R) (Chair)	Sen. Shirley Smith (D) (Vice Chair)
Rep. Tyrone Yates (D)(Secretary)	Sen. Timothy Grendell (R)
Rep. Robert Hagan (D)	Sen. Lance Mason (D)
Rep. Matthew Huffman (R)	Sen. Stephen Austria (R)

127th OGA (2007-2008) as of November 27, 2007*

Rep. John White (R) (Chair)	Sen. Shirley Smith (D) (Vice Chair)
Rep. Tyrone Yates (D)(Secretary)	Sen. Timothy Grendell (R)
Rep. Robert Hagan (D)	Sen. Lance Mason (D)
Rep. Matthew Huffman (R)	Sen. Bill Seitz (R)

*Representative Matthew Huffman replaced Rep. Robert Latta on November 26, 2007.
 Senator Bill Seitz replaced Sen. Stephen Austria on November 27, 2007.

COMMITTEE STAFF

Section 103.74 of the Ohio Revised Code states that the Correctional Institution Inspection Committee may employ a Director and any other nonlegal staff, who shall be in the unclassified service of the state, that are necessary for the committee to carry out its duties. The committee has a director and five inspectors as follows:

Director: Shirley Pope

Inspectors: Toni Del Matto
Adam Jackson
Darin Furderer
Gregory Geisler
Carol Robison

Two inspector vacancies were created in the biennium. Richard Spence left his position on December 31, 2007, and Brianna Mihalak left her position on March 14, 2008 to take a paralegal position with the Attorney General's office.

On April 13, 2008, Toni Del Matto joined the committee staff, filling one of the vacant Inspector positions. On May 19, 2008, Darin Furderer began his work as Inspector. Both have a bachelor degree in Criminal Justice from Ohio Dominican University, and both have benefited by working with the Ohio Department of Rehabilitation and Correction (DRC) during their Corrections Internship. Inspector Del Matto interned at the Pickaway Correctional Institution in 2007. Inspector Furderer interned with the Office of Victim Services at the DRC central office.

CORRECTIONS INTERN

From June 19, 2008 to November 25, 2008, the Correctional Institution Inspection Committee staff sponsored the first CIIC corrections internship with the Ohio Dominican University's Criminal Justice Internship Program. The intern receives experience in their chosen field, plus four credit hours on completion of 200 hours over the course of a 15-week semester in the field placement agency. The Associate Professor of the program wrote that, "The ideal placements occur when students are not only *learning* about the work of the field placement agency but are also able to *contribute* to the work of the agency." CIIC staff benefited from the intern's assistance one day per week, and the intern was most grateful for the opportunity to learn so much about the prisons and juvenile correctional facilities, including knowledge and skills that will help prepare her for her goal of working in the prison system.

OFFICE MOVE

On February 5, 2008, the Legislative Service Commission approved the request to move the Correctional Institution Inspection Committee office location from the eighth floor to vacated space on the 15th floor in the Riffe Center. The move occurred on February 20, 2008.

RECORDS RETURNED

In mid-2001, the Legislative Service Commission moved the Correctional Institution Inspection Committee files off site due to lack of storage space at the time. On July 25, 2008, 280 boxes of committee records dating from 1978 to July 2001 were returned to the committee office by Iron Mountain (formerly Archives One), who stored them off site since mid-2001. Return of the records was made possible when the CIIC staff moved to the 15th floor, which provides adequate space for file cabinets to hold the records. The return of the files results in a cost savings of nearly \$900 per year that otherwise would have been spent to store the 280 boxes of records off site.

STATUTORY INSPECTION DUTIES

Amended Statute on Inspections

On December 18, 2008, Amended Substitute Senate Bill 147 was passed by the Senate, concurred by the House, and delivered to the Governor for signature on December 31, 2008. The Governor signed the bill on January 6, 2009, effective in 90 days, April 6, 2009. The following includes the new language effective April 6, 2009, contained in Section 103.73 (C)(2) which mandates, “*The inspection shall be conducted by at least one staff member of the committee and may include one or more of the members appointed to the Committee.*” The previous language mandated that at least one committee member and one staff member of the committee conduct the inspections. Section 103.73. (A) of the Ohio Revised Code states that the **Correctional Institution Inspection Committee shall do all of the following:**

- (1) **Establish and maintain a continuing program of inspection** of each state correctional institution used for the custody, control, training, and rehabilitation of persons convicted of crime and of each private correctional facility. The committee may inspect any local correctional institution used for the same purposes. The committee, and each member of the committee, for the purpose of making an inspection pursuant to this section, shall have access to any state or local correctional institution, to any private correctional facility, or to any part of the institution or facility and shall not be required to give advance notice of, or to make prior arrangements before conducting an inspection.
- (2) **Evaluate and assist in the development of programs to improve the condition or operation of correctional institutions.**
- (3) **Prepare a report for submission to the succeeding General Assembly of the findings the committee makes in its inspections and of any programs that have been proposed or developed to improve the condition or operation of the correctional institutions in the state. The report shall contain a separate evaluation of the inmate grievance procedure at each state correctional institution.** The Committee shall submit the report to the

succeeding General Assembly within 15 days after commencement of that General Assembly's first regular session.

(B) The Committee shall make an inspection of each state correctional institution each biennium and of each private correctional facility each biennium. The inspection shall include attendance at one general meal period and one rehabilitative or educational program.

(C) An inspection of a state correctional institution, a private correctional facility, or a local correctional institution is subject to and shall be conducted in accordance with all of the following:

- (1) The inspection shall not be conducted unless the **Chairperson of the Committee grants prior approval for the inspection.**
- (2) **The inspection shall be conducted by at least one staff member of the Committee and may include one or more of the Members appointed to the Committee.**
- (3) Unless the Chairperson of the Committee determines that the inspection must be conducted outside of normal business hours for any reason, including emergency circumstances or a justifiable cause that perpetuates the mission of the Committee, and the Chairperson specifies in the grant of prior approval for the inspection that the Chairperson has so determined, **the inspection shall be conducted only during normal business hours.** If the Chairperson determines that the inspection must be conducted outside of normal business hours and the Chairperson specifies in the grant of prior approval for the inspection that the Chairperson has so determined, the inspection may be conducted outside of normal business hours.

CIIC Statute on Youth Correctional Facilities

Effective April 29, 2005, the Correctional Institution Inspection Committee also has enabling authority to inspect juvenile correctional facilities. Section 103.76 states that the Correctional Institution Inspection Committee may make an inspection of any youth services facility at such times as it determines. Section 103.77 states that the Correctional Institution Inspection Committee, and each member of the Committee, for the purpose of making inspections of youth services facilities shall have access to any youth services facility, or to any part of that facility and shall not be required to give advance notice of, or to make prior arrangements before conducting an inspection.

Section 103.78 provides that the Correctional Institution Inspection Committee **may establish and maintain a continuing program of inspection of youth services facilities, and evaluate and assist in the development of programs to improve the condition or operation of youth services facilities.** Per 103.79 of the Revised Code, **if the Committee conducts inspections of youth services facilities during a biennium, the Committee shall prepare a report for submission to the succeeding general assembly of the findings the committee makes in its inspections and of any programs**

that have been proposed or developed to improve the condition or operation of youth services. The committee shall submit the report to the succeeding general assembly within 15 days after commencement of that general assembly's first regular session.

PRISONS AND JUVENILE CORRECTIONAL FACILITIES SUBJECT TO INSPECTION

While there are 42 combined adult and juvenile correctional institutions to be inspected each biennium, with the reported closure of the Marion Juvenile Correctional Facility and Freedom Center in July 2009, the number of institutions will total 40, consisting of 33 prisons and seven juvenile correctional facilities as follows:

TABLE 1. PRISONS AND JUVENILE CORRECTIONAL FACILITIES SUBJECT TO INSPECTION BY THE CORRECTIONAL INSTITUTION INSPECTION COMMITTEE

PRISONS: Thirty State Owned and Operated Ohio Department of Rehabilitation and Correction Institutions:	
1.	Allen Correctional Institution, Lima, Ohio
2.	Oakwood Correctional Facility, Lima, Ohio
3.	Belmont Correctional Institution, St. Clairsville, Ohio
4.	Chillicothe Correctional Institution, Chillicothe, Ohio
5.	Ross Correctional Institution, Chillicothe, Ohio
6.	Corrections Medical Center, Columbus, Ohio
7.	Franklin Pre-Release Center, Columbus, Ohio
8.	Correctional Reception Center, Orient, Ohio
9.	Pickaway Correctional Institution, Orient, Ohio
10.	Dayton Correctional Institution, Dayton, Ohio
11.	Montgomery Education and Pre-Release Center
12.	Grafton Correctional Institution, Grafton, Ohio
13.	Lorain Correctional Institution, Grafton, Ohio
14.	Hocking Correctional Facility, Nelsonville, Ohio
15.	Lebanon Correctional Institution, Lebanon, Ohio
16.	Warren Correctional Institution, Lebanon, Ohio
17.	London Correctional Institution, London, Ohio
18.	Madison Correctional Institution, London, Ohio
19.	Mansfield Correctional Institution, Mansfield, Ohio
20.	Richland Correctional Institution, Mansfield, Ohio
21.	Marion Correctional Institution, Marion, Ohio
22.	North Central Correctional Institution, Marion, Ohio
23.	Noble Correctional Institution, Caldwell, Ohio
24.	Northeast Pre-Release Center, Cleveland, Ohio
25.	Ohio Reformatory for Women, Marysville, Ohio
26.	Ohio State Penitentiary, Youngstown, Ohio
27.	Southeastern Correctional Institution, Lancaster, Ohio
28.	Southern Ohio Correctional Facility, Lucasville, Ohio
29.	Toledo Correctional Institution, Toledo, Ohio
30.	Trumbull Correctional Institution, Leavittsburg, Ohio
Two Facilities State Owned but Privately Operated by Management Training Corporation:	
31.	Lake Erie Correctional Institution, Conneaut, Ohio
32.	North Coast Correctional treatment Facility, Grafton, Ohio
One Privately Owned and Operated by Corrections Corporation of America (Contracting with Federal Bureau of Prisons and United States Marshall Service):	
33.	Northeast Ohio Correctional Center, Youngstown, Ohio

<u>Juvenile Correctional Facilities</u>
Eight State Owned and Operated by Department of Youth Services
34. Circleville Juvenile Correctional Facility
35. Cuyahoga Hills Juvenile Correctional Facility
36. Freedom Center
37. Indian River Juvenile Correctional Facility
38. Marion Juvenile Correctional Facility
39. Mohican Juvenile Correctional Facility
40. Ohio River Valley Juvenile Correctional Facility
41. Scioto Juvenile Correctional Facility
One Owned and Operated by Non-Profit Lighthouse, Incorporated Receiving Juveniles on Contract with Department of Youth Services:
42. Lighthouse Youth Center at Paint Creek, Ohio

INSPECTIONS CONDUCTED

In 2007 and 2008, Representative John White, CIIC Chairman, inspected nine facilities, Representative Matt Huffman inspected four, and Representative Tyrone Yates inspected one facility, for a total of 14 in the biennium, including three juvenile correctional facilities and 11 prisons. There were four inspections in 2007 and ten in 2008.

TABLE 2. 2007-2008 INSPECTIONS BY MEMBER, FACILITY AND DATE

FACILITY	Rep. HAGAN	Rep. HUFFMAN	Rep. WHITE	Rep. YATES	Senator SEITZ	Senator GRENDALL	Senator MASON	Senator SMITH
Ohio River Valley Juvenile Correctional Facility				9-28-07				
Mohican Juvenile Correctional Facility			10-11-07					
Ross Correctional Institution			10-18-07					
Hocking Correctional Facility			11-1-07					
Lebanon Correctional Institution			1-17-08					
Dayton Correctional Institution			4-28-08					
Montgomery Education Pre- Release Center			4-28-08					
Marion Juvenile Correctional Facility		7-14-08						
North Central Correctional Institution		7-14-08						
Marion Correctional Institution		7-14-08						
Warren Correctional Institution			10-3-08					
Southeastern Correctional Institution			10-14-08					
Ohio Reformatory for Women			10-23-08					
Toledo Correctional Institution		11-24-08						
Subtotal Prisons (11)		(3)	8					
Subtotal Youth Facility (3)		(1)	(1)	(1)				
Total (14)		(4)	(9)	(1)				

ON-SITE VISITS AND INSPECTIONS

In the biennium, CIIC staff conducted nine on-site visits, accompanied CIIC members on 14 inspections, and completed 20 inspection or on-site visit reports.

TABLE 3. ON-SITE VISITS, INSPECTIONS AND REPORTS COMPLETED 2007-2008

PRISON OR JUVENILE CORRECTIONAL FACILITY:	PRIOR INSPECTION DATE SINCE OCTOBER 2003 RESTART	ON-SITE VISIT BY CIIC STAFF	CIIC MEMBER PRESENT ON 2007-2008 INSPECTION	REPORT COMPLETION DATE
Chillicothe CI	6-1-06	January 4, 2007		January 26, 2007
Oakwood CF	1-23-04	March 13, 2007		April 17, 2007
Oakwood CF	1-23-04	July 19, 2007		July 30, 2007
Ohio River Valley Juvenile CF		8-23-05	Rep. Tyrone Yates September 28, 2007	November 9, 2007
Mohican Juvenile CF		8-10-05	Rep. John White October 11, 2007	November 13, 2007
Ross CI			Rep. John White October 18, 2007	December 13, 2007
Hocking CF	2-23-04		Rep. John White November 1, 2007	February 11, 2008
Lebanon CI	5-3-04		Rep. John White January 17, 2008	March 10, 2008
Dayton CI			Rep. John White April 28, 2008	July 8, 2008
Grafton CI	11-7-03	7-16-08		July 30, 2008
Lorain CI	4-4-06	7-16-08		July 30, 2008
Montgomery Educ Pre-Release Center			Rep. John White April 28, 2008	June 26, 2008
Mansfield CI (Prison Labor Advisory Council Meeting)		5-21-08		July 9, 2008
Southern Ohio Correctional Facility (Medical/Mental Health Meetings)		9-5-08		N/A
Marion CI		11-22-04	Rep. Matt Huffman July 14, 2008	September 30, 2008
North Central CI		2-12-04	Rep. Matt Huffman July 14, 2008	September 28, 2008
Marion Juvenile CF		9-1-05	Rep. Matt Huffman July 14, 2008	September 9, 2008
Warren CI		5-19-06	Rep. John White October 3, 2008	November 21, 2008
Southeastern CI		9-17-08	Rep. John White October 14, 2008	December 12, 2008
Ohio Reformatory for Women	3-12-04		Rep. John White October 23, 2008	January 7, 2009
Scioto JCF		11-20-08		N/A
Toledo CI	7-8-04		Rep. Matt Huffman November 24, 2008	January 13, 2009
TOTAL 2007-2008		9	14	20
TOTAL 2007-2008		ON-SITE VISITS BY STAFF	INSPECTIONS	REPORTS

FACILITIES NOT INSPECTED

In all, 28 facilities were not inspected in the biennium, including 22 prisons and six juvenile correctional facilities. With the change in the CIIC statute effective April 6, 2009, one or more CIIC staff are required to conduct the inspections. While CIIC members of the legislature may attend any and all inspections, the statute no longer requires a CIIC member to be present for an inspection to occur. CIIC staff will ensure that every prison is inspected at least once in the biennium, and will make every effort to conduct at least one inspection of each juvenile correctional facility in the two-year period. In preparing the schedule of inspections, every possible effort will be made to schedule inspections when legislators are most likely to be able to attend.

TABLE 4. JUVENILE AND ADULT CORRECTIONAL FACILITIES NOT INSPECTED IN 2007-2008 IN ALPHABETICAL ORDER WITH COUNTY

FACILITIES*	COUNTY
ALLEN CORRECTIONAL INSTITUTION	Allen
BELMONT CORRECTIONAL INSTITUTION	Belmont
CHILlicothe CORRECTIONAL INSTITUTION	Ross
Circleville Juvenile Correctional Facility	Pickaway
CORRECTIONAL MEDICAL CENTER	Franklin
CORRECTIONAL RECEPTION CENTER	Pickaway
Cuyahoga Hills Juvenile Correctional Facility	Cuyahoga
FRANKLIN PRE-RELEASE CENTER	Franklin
Freedom Center	Delaware
GRAFTON CORRECTIONAL INSTITUTION	Lorain
Indian River Juvenile Correctional Facility	Stark
LAKE ERIE CORRECTIONAL INSTITUTION	Ashtabula
Lighthouse Youth Center	Ross
LONDON CORRECTIONAL INSTITUTION	Madison
LORAIN CORRECTIONAL INSTITUTION	Lorain
MADISON CORRECTIONAL INSTITUTION	Madison
MANSFIELD CORRECTIONAL INSTITUTION	Richland
NORTH COAST CORRECTIONAL TREATMENT FACILITY	Lorain
NORTHEAST OHIO CORRECTIONAL CENTER	Mahoning
NORTHEAST PRE-RELEASE CENTER	Cuyahoga
NOBLE CORRECTIONAL INSTITUTION	Noble
OAKWOOD CORRECTIONAL FACILITY	Allen
OHIO STATE PENITENTIARY	Mahoning
PICKAWAY CORRECTIONAL INSTITUTION	Pickaway
RICHLAND CORRECTIONAL INSTITUTION	Richland
Scioto Juvenile Correctional Facility	Delaware
SOUTHERN OHIO CORRECTIONAL FACILITY	Scioto
TRUMBULL CORRECTIONAL INSTITUTION	Trumbull
TOTAL:	
22 PRISONS AND SIX YOUTH FACILITIES	(Prisons are in capital letters. Juvenile correctional facilities are in lower case and bold.)

**TABLE 5. FACILITIES NOT INSPECTED IN 2007-2008 WITH
MOST RECENT INSPECTION DATE
(Excludes CIIC Staff On-Site Visits)**

FACILITIES NOT INSPECTED IN 2007-2008 BIENNIUM (Excludes CIIC Staff On-Site Visits)	MOST RECENT INSPECTION SINCE OCTOBER 2003 CIIC
PRISONS:	
Corr Medical Center	-
Lake Erie CI	-
Northeast Ohio Corr Center	-
Pickaway CI	10-16-03
Richland CI	10-27-03
Franklin Pre-Release C	10-28-03
Mansfield CI	10-28-03
Grafton CI	11-7-03
N Coast Corr Treatm F	11-7-03
Belmont CI	11-10-03
Noble CI	11-21-03
Trumbull CI	12-29-03
Allen CI	1-5-04
Oakwood CF	1-23-04
Ohio State Penitentiary	1-29-04
Southern Ohio CF	3-1-04
Corr Reception Center	2-24-06
Northeast Pre-Release Center	3-31-06
Lorain CI	4-4-06
London CI	4-24-06
Madison CI	4-24-06
Chillicothe CI	6-1-06
SUBTOTAL	22 PRISONS
JUVENILE FACILITIES:	
Circleville Juvenile CF	-
Indian River JCF	-
Freedom Center	-
Lighthouse Youth Center	-
Cuyahoga Hills JCF	8-30-05
Scioto Juvenile CF	5-25-06
SUBTOTAL	6 YOUTH FACILTIES

CIIC REPORTS COMPLETED IN 2007 – 2008

A total of 33 CIIC reports have been completed in the biennium, consisting of the following:

1. Eleven inspection and evaluation reports regarding specific prisons,
2. Six on-site visit reports to specific prisons,
3. Five reports on the evaluation of the grievance procedure including the results of a survey regarding the wardens and inspectors, and results of a separate inmate survey at three specific prisons,
4. Four biennial reports detailing inspection findings regarding the prisons and juvenile correctional facilities, evaluation of the grievance procedure and other areas of evaluation,
5. Four inspection and evaluation reports regarding juvenile correctional facilities, and
6. Three other reports, with two regarding CIIC contacts and reported concerns, and one regarding the Prison Labor Advisory Council of Ohio Penal Industries.

The following specific reports were completed in the two-year period, and are provided in chronological order by type of report. All inspection and evaluation reports are posted on the CIIC website in the Publication section at www.ciic.state.oh.us.

Biennial Reports to the 127th Ohio General Assembly:

- **Adult** Correctional Institution **Inspection Findings**, January 10, 2007
- **Juvenile** Correctional Facility **Inspection Findings**, January 12, 2007
- **Grievance Procedure** and Other Areas of **Evaluation**, January 24, 2007
- Correctional Institution Inspection Committee **Activities**, February 27, 2007

Juvenile Correctional Facility Inspection and Evaluation Reports:

- **Scioto** Juvenile Correctional Facility, January 11, 2007
- **Ohio River Valley** Juvenile Correctional Facility, November 9, 2007
- **Mohican** Juvenile Correctional Facility, November 13, 2007
- **Marion** Juvenile Correctional Facility, September 9, 2008

Adult Correctional Institution Inspection and Evaluation Reports:

- **Ross** Correctional Institution, December 13, 2007
- **Hocking** Correctional Facility, February 11, 2008
- **Lebanon** Correctional Institution, March 10, 2008
- **Montgomery** Education and Pre-Release Center, June 26, 2008
- **Dayton** Correctional Institution, July 8, 2008
- **North Central** Correctional Institution, September 26, 2008
- **Marion** Correctional Institution, September 30, 2008
- **Warren** Correctional Institution, November 21, 2008
- **Southeastern** Correctional Institution, December 12, 2008
- **Ohio Reformatory for Women**, January 7, 2009
- **Toledo** Correctional Institution, January 13, 2009

On-Site Visit Reports:

- **Chillicothe** Correctional Institution, January 26, 2007
- **Oakwood** Correctional Facility, April 17, 2007
- **Oakwood** Correctional Facility, July 30, 2007
- **Mansfield** Correctional Institution, July 9, 2008
- **Grafton** Correctional Institution, July 30, 2008
- **Lorain** Correctional Institution, July 30, 2008

Grievance Procedure Evaluation Reports:

- Evaluation of the Inmate Grievance Procedure:
 - **Warden's** Survey, November 28, 2007
 - **Inspectors'** Survey, March 20, 2008
 - **Allen Correctional Institution's Inmate Survey**, April 8, 2008
 - **Oakwood Correctional Facility's Inmate Survey**, April 10, 2008
 - **Toledo Correctional Institution's Inmate Survey**, June 23, 2008

Other Reports:

- **Prison Labor Advisory Council and Ohio Penal Industries** of the Ohio Department of Rehabilitation and Correction, March 9, 2007
- **Data on Contacts and Reported Concerns** Received from January 1, 2007 to July 16, 2007 regarding Adult Correctional Institutions and January 1, 2007 to July 26, 2007 regarding Youth Correctional Facilities, July 27, 2007
- **CIIC Letters of Inquiry** from January through June 2008 with **Contacts and Reported Concerns** from January 1, 2007 to July 2, 2008 (July 28, 2008)

TABLE 6. GRIEVANCE PROCEDURE EVALUATION REPORTS WITH COMPLETION AND RELEASE DATES

Grievance Procedure Reports	Completion Date	Release Date
Wardens' Survey	November 28, 2007	December 10, 2007
Inspectors' Survey	March 20, 2008	March 24, 2008
Allen Correctional Institution's Inmate Survey	April 8, 2008	April 15, 2008
Oakwood Correctional Facility's Inmate Survey	April 10, 2008	April 15, 2008
Toledo Correctional Institution's Inmate Survey	June 23, 2008	July 1, 2008

**TABLE 7. 2007 AND 2008 INSPECTION REPORTS BY FACILITY
WITH COMPLETION AND RELEASE DATES**

Facility	Report Completion Date	Report Release Date
Ohio River Valley Juvenile Correctional Facility	October 31, 2007	November 16, 2007
Mohican Juvenile Correctional Facility	November 13, 2007	January 3, 2008
Ross Correctional Institution	December 13, 2007	January 3, 2008
Hocking Correctional Facility	February 11, 2008	March 13, 2008
Lebanon Correctional Institution	March 10, 2008	March 20, 2008
Montgomery Education Pre-Release Center	June 26, 2008	July 30, 2008
Dayton Correctional Institution	July 8, 2008	July 30, 2008
Marion Juvenile Correctional Facility	September 9, 2008	October 15, 2008
North Central Correctional Institution	September 28, 2008	October 9, 2008
Marion Correctional Institution	September 30, 2008	October 9, 2008
Warren Correctional Institution	November 21, 2008	December 12, 2008
Southeastern Correctional Institution	December 12, 2008	January 5, 2009
Ohio Reformatory for Women	January 7, 2009	January 15, 2009
Toledo Correctional Institution	January 13, 2009	January 21, 2009

**TABLE 8. 2007-2008 ON-SITE VISIT REPORTS BY FACILITY WITH COMPLETION
AND RELEASE DATES**

Facility	Report Completion Date	Report Release Date
Mansfield Correctional Institution	July 9, 2008	July 22, 2008
Lorain Correctional Institution	July 30, 2008	August 11, 2008
Grafton Correctional Institution	July 30, 2008	August 11, 2008
Southeastern Correctional Institution	December 12, 2008	January 5, 2009

INSPECTION REPORT PROCESS

At the end of each inspection, a verbal closeout summarizes inspection findings for the DRC Warden or DYS Superintendent. In addition, on return to the office following each inspection, either the DYS Legislative Liaison or the DRC Assistant Director is contacted by the CIIC Director to provide brief, immediate feedback regarding the inspection.

One CIIC Inspector is assigned the task of pulling together all information from the inspection and preparing the inspection report. Any other CIIC staff person present on the inspection submits their notes to the person assigned to preparing the report. After the draft report is completed, other Inspectors present on the inspection review the draft for any errors, inaccuracies or needed clarification. After any corrections are made, the report is submitted to the CIIC Director. On completion of a careful review of the report, the final draft is submitted to the CIIC member who attended the inspection, and also to the DYS Legislative Liaison or DRC Assistant Director, with the request that they share the report with the Warden or Superintendent for review and feedback on any errors, inaccuracies or needed clarification. No report is released until the member present on the inspection has had an opportunity to review and respond to the report. No report is released until the DRC or DYS representative has similarly had the opportunity to review and respond to the report. Any such feedback is incorporated in the report as follow-up communication.

The report is then distributed to each Correctional Institution Inspection Committee member, Speaker of the House of Representatives, President of the Senate, Governor, and Legislative Service Commission Library. The report is then posted on the Correctional Institution Inspection Committee website at www.ciic.state.oh.us. Others who have requested notification of new postings on the CIIC website, such as the State Library, are contacted when the report has been added to the CIIC website.

COMMITTEE MEETINGS

Although CIIC meetings are not statutorily mandated, they have proven to be an effective means of building and maintaining good communication and a meaningful connection between members and staff, as well as with the Department of Rehabilitation and Correction (DRC), Department of Youth Services (DYS), and other interested stakeholders. Monthly meetings when both the House of Representatives and the Senate are in session, seem to have worked the best for all concerned, including for members of the public who wish to address the committee. In 2007, three Correctional Institution Inspection Committee meetings were held. In 2008, two meetings were held as follows:

August 30, 2007
September 11, 2007
October 30, 2007
May 6, 2008
December 4, 2008

MEETINGS ATTENDED BY CIIC STAFF

During the biennium, committee staff attended 95 meetings. The dates and types of meetings are provided below in chronological order.

TABLE 9. MEETINGS ATTENDED IN 2007-2008 BY CIIC STAFF WITH DATE AND TYPE

MEETING DATE	TYPE OF MEETING
January 2, 2007	DYS Grievance Procedure
January 10, 2007	DYS Grievance Procedure
January 10, 2007	DYS Scioto Juvenile Correctional Facility
January 17, 2007	DRC Prison Labor Advisory Council
January 22, 2007	LSC New Staff Training
January 23, 2007	Medical and Mental Health Services
January 29, 2007	CIIC Orientation to new LSC/Legislative Staff
February 9, 2007	Faith-Based Programming, Reentry and Recidivism Symposium
February 12, 2007	DYS Conflict Resolution Training
February 16, 2007	Annual Ethics Training
February 20, 2007	CIIC and Ohio Correctional Faith-Based Initiatives Task Force Recommendations
February 21, 2007	Joint Legislative Ethics Committee, Office of Legislative Inspector General
February 21, 2007	DRC Prison Labor Advisory Council
February 22, 2007	Ex-offender proposal for temporary employment agency for those newly released from prison
February 23, 2007	Joint Legislative Ethics Committee, Office of the Legislative Inspector General
February 23, 2007	DRC Prison Labor Advisory Council
February 28, 2007	DRC Grievance Procedure
March 5, 2007	CIIC orientation to new LSC/Legislative Staff
March 6, 2007	Ex-offender regarding prison crowding
March 8, 2007	DRC/CIIC Grievance Procedure Evaluation
March 12, 2007	Scioto Juvenile Correctional Facility Advisory Council meeting
March 20, 2007	CIIC orientation to new LSC/Legislative staff LSC Proposed move of CIIC staff to 15 th floor
March 21, 2007	DRC Prison Labor Advisory Council

March 30, 2007	DRC Grievance Procedure: Inspectors meeting
April 11, 2007	DYS Security Classification System
April 12, 2007	Texas system, DYS dispute resolution training, database
April 12, 2007	Ex-offender proposal to create foundation to help hard to place offenders in level 4B (maximum security to prepare for successful release from prison)
April 16-18, 2007	Office of Workforce Development, OSU Conference on Youth Development
April 18, 2007	DRC Prison Labor Advisory Council
April 23, 2007	CIIC orientation to new LSC/Legislative staff
May 16, 2007	Senate Finance Committee/CIIC budget. DRC Prison Labor Advisory Council
May 21, 2007	DRC Medical and Mental Health Services
May 22, 2007	DYS new Legislative Liaison and CIIC overview
June 19, 2007	Legislator/ CIIC and Ohio Correctional Faith-Based Initiatives Task Force Recommendations
June 20, 2007	DRC Prison Labor Advisory Council
July 9, 2007	CIIC Orientation to new LSC/Legislative Staff
July 17, 2007	DRC Prison Labor Advisory Council
July 31, 2007	Visitor of Inmate discussed the termination of visit
August 3, 2007	Visitor of Inmate discussed the termination of visit
August 7, 2007	Ex-Offender visit regarding PCI Dairy Processing Plan mercury spill
August 15, 2007	DRC Grievance Procedure
August 15, 2007	DRC Prison Labor Advisory Council
September 12, 2007	DRC Prison Labor Advisory Council
September 13, 2007	DYS Third Annual Expressions : A Celebration of Lives Touching Lives Recognition Event
September 14, 2007	Visit from a concerned citizen
September 19, 2007	DRC Prison Labor Advisory Council
September 27, 2007	CIIC Orientation to new legislative staff
October 9, 2007	CIIC Orientation to Kent State Intergovernmental Issues class
October 22, 2007	DRC Prison Labor Advisory Council
October 31, 2007	Juvenile Justice Coalition

November 7, 2007	DYS Models for Change Mental Health/Juvenile Justice Action Network
November 13, 2007	Iron Mountain Training (Record storage)
November 19, 2007	CIIC Orientation to new legislative staff
December 10, 2007	ODYS Leadership Input Forum
December 17, 2007	ODYS Meeting: CIIC Report on Ohio River Valley Juvenile Correctional Facility
January 8, 2008	DRC Chief of Mental Health Services Meeting
January 14, 2008	DRC Chief of Mental Health Services Meeting
January 17, 2007	Citizen In Office Interview
February 4, 2008	CIIC Orientation to new legislative staff
February 6, 2008	Quarterly Meeting with new DRC Chief of Mental Health Services
February 13, 2008	Meeting with new DYS Chief Inspector
March 14, 2008	Quarterly Meeting with DRC Chief Inspector
March 24, 2008	CIIC Orientation to new legislative staff
April 17, 2008	CIIC Orientation to North Ridge Local School
April 24, 2008	DYS Release Authority Forum
May 12, 2008	National Conference of State Legislatures (Riffe Center)
May 15, 2008	DYS Mental Health/Juvenile Justice Action Network
May 21, 2008	Prison Labor Advisory Council meeting and on-site visit at Mansfield Correctional Institution
June 2 and 9, 2008	New legislative staff training by LSC
June 9, 2008	CIIC Orientation to new legislative staff
June 19, 2008	Prison Labor Advisory Council meeting and DRC Annual Strategic Planning Meeting and Retreat (Columbus)
June 25, 2008	Citizens interviewed in CIIC office
July 16, 2008	Prison Labor Advisory Council meeting at Grafton Correctional Institution and on-site visit at Lorain Correctional Institution
August 19, 2008	CIIC Orientation to new legislative staff
August 20, 2008	Prison Labor Advisory Council meeting
August 29, 2008	Meeting with DYS Deputy Director
September 5, 2008	Mental Health/Medical Services meeting at Southern Ohio Correctional Facility
September 17, 2008	Prison Labor Advisory Council meeting at Southeastern Correctional Institution

September 18, 2008	2008 Ohio Crime Conference (Riffe Center)
September 23, 2008	DYS Expressions
September 24, 2008	DYS Meeting with Chief Inspector and Legislative Liaison
October 6, 2008	CIIC Orientation to new legislative staff
October 14, 2008	CIIC Orientation to junior high school class
October 15, 2008	Citizens interviewed in CIIC office
October 15, 2008	Prison Labor Advisory Council meeting
October 20, 2008	DRC Chief Inspector meeting
November 3, 2008	Citizens interviewed in CIIC office
November 7, 2008	DRC Security Threat Group Investigator meeting
November 17, 2008	LSC Orientation to new legislators
November 19, 2008	Prison Labor Advisory Council meeting
December 1, 2008	Citizens interviewed in CIIC office
December 12, 2008	DRC Chief Inspector meeting
December 17, 2008	Prison Labor Advisory Council
December 22, 2008	DYS Master Plan orientation to Union

SUMMARY OF DEPARTMENT OF REHABILITATION AND CORRECTION MEETINGS

Meetings with DRC Chief Inspector

- **March 14, 2008: DRC Chief Inspector** - CIIC staff met with the DRC Chief Inspector and new members of his staff, including a Registered Nurse to handle medical grievance appeals and two additional Assistant Chief Inspectors formerly a Warden and Deputy Warden whose positions were eliminated during consolidation of facilities.
- **October 20, 2008: DRC Chief Inspector** - CIIC staff met with the DRC Chief Inspector and his staff at the CIIC office. Committee staff activities since the last meeting on March 14, 2008 were discussed. The Chief Inspector relayed that the DRC Director would like the CIIC staff and any members who are interested, to visit one of their regional parole offices. The CIIC Director expressed interest in also visiting one of the Community Based Correctional Facilities (CBCFs).
- **December 12, 2008: DRC Chief Inspector** - CIIC staff met with the DRC Chief Inspector and his staff, including a contractual nurse serving as Assistant Chief Inspector for medical grievances. Discussion included matters regarding the grievance procedure, the special procedure for filing complaints regarding accommodation requests for those with disabilities, and the ability of inmates to file a grievance directly with the Chief Inspector regarding matters pertaining to the Bureau of Sentence Computation.

Meetings with DRC Chief of the Bureau of Mental Health

- **January 8, 2008: DRC Chief of Mental Health** - The DRC Director announced that the DRC Chief of the Bureau of Mental Health Services accepted a Deputy Director's position with the Department of Mental Health, and that effective January 20, 2008, the new Chief of the Bureau of Mental Health Services tenure begins.
- **January 14, 2008: DRC Chief of Mental Health** - The former Chief of the Bureau of Mental Health Services visited the CIIC staff office to introduce the new Chief, and to arrange for continuing quarterly meetings.
- **February 6, 2008: DRC Chief of Mental Health** - The first quarterly meeting was held with the new DRC Chief of Mental Health Services, accompanied by his Administrative Assistant. Extensive materials were provided to the Chief of Mental Health Services by CIIC staff, including:
 - The 2005 CIIC report on the Southern Ohio Correctional Facility
 - The April 2007 CIIC report on the Oakwood Correctional Facility
 - The section on Duty of Care: Self-Harm and Suicide from *Expectations of the British Expectorate*
 - The list of CIIC publications, including the December 2007 CIIC report on the Ross Correctional Institution containing staff responses to the questionnaire on Self-Harm and Suicide
 - The Mental Health Services section of the Hocking Correctional Facility inmate handbook
 - The CIIC Chart providing the who, what, where, when and why of the Correctional Institution Inspection Committee
 - Data on the number of contacts and concerns reported to the CIIC from each prison from January 1, 2007 to January 14, 2008, with a breakdown of the five prisons with the largest number of reported concerns, and more detailed information on the reported concerns pertaining to mental health issues.
- **September 5, 2008: DRC Chief of Mental Health** -The CIIC Director attended a meeting of mental health, security and administrative staff at the Southern Ohio Correctional Facility on the subject of suicide prevention and the Intensive Mental Health Treatment Unit. Following the meeting, a walk-through was conducted of the Intensive Mental Health Treatment Unit in J-4 and the Residential Treatment Unit in K-5.
 - In addition, a meeting was included with the SOCF medical staff.

Meeting with DRC Security Threat Group Investigator/Coordinator

- **November 7, 2008: DRC STG Investigator/Coordinator** - CIIC staff met with the DRC Security Threat Group Investigator assigned to the position in November 2007. Due to DRC budget cuts, he currently only has one assistant, and has lost three investigators. Every prison has an STG Coordinator and an STG Committee who report to the Warden. The Central Office STG Intelligence Investigator oversees the STG institution staff. The efforts on profiling STG members, gathering credible information on STG activities, and taking action to prevent violence, are directly related to the safety and security of the institutions.

Prison Labor Advisory Council Meetings

Per the statute, the CIIC Director serves as ad hoc member of the Prison Labor Advisory Council (PLAC). CIIC Inspector Carol Robison of the CIIC staff served as the CIIC Director's designee to attend 20 Prison Labor Advisory Council's monthly meetings during the 127th Ohio General Assembly. Meetings have traditionally been held at the Department of Rehabilitation and Correction's central office. However, during the spring, summer, and fall of 2008, at the suggestion of the DRC Director, meetings were alternately held at one of the prisons, so that the PLAC members could observe and learn about the various OPI industries that exist within the institutions. It was determined by the DRC Director that a fuller knowledge of business operations could be acquired in this manner. On-site visits were conducted at Mansfield Correctional Institution, Grafton Correctional Institution, and Southeastern Correctional Institution. Visits to other OPI shops within other prisons are on the schedule for alternate months in 2009 as well.

Ohio Penal Industries' administration provided a synopsis of accomplishments, including current priorities, challenges addressed, and strategies for future development of Ohio Penal Industries. Significant to OPI's priorities are providing meaningful training opportunities for inmates, and increasing customer satisfaction of products and services. The summary is provided in the following table, with details distributed under four headings: Establishing a Foundation for Future Growth, Overcoming Obstacles, Examples of OPI Product Development, and Private-Sector Partnerships.

**TABLE 10. SUMMARY OF ACCOMPLISHMENTS OF
OHIO PENAL INDUSTRIES IN 2007 AND 2008**

<p>Establishing a Foundation for Future Growth:</p> <ul style="list-style-type: none"> • Building upon past success in <i>new product development</i>. • Developing <i>diversification in products</i>. • Developing <i>private-sector partnerships</i>.
<p>Overcoming obstacles:</p> <ul style="list-style-type: none"> • Addition of contracts with <i>new suppliers</i> allowing for <i>enhanced products</i>. • Successfully making a shift from a heavy reliance for revenue primarily from license plates and office furniture, to the manufacture and distribution of <i>consumable goods</i> and the addition of <i>value-added services</i>.
<p>Examples of OPI Product Development:</p> <ul style="list-style-type: none"> • Redesign and reformulation of <i>janitorial, laundry, and personal care</i> products. • Establishment of new <i>toilet tissue</i> operation. • Establishment of a <i>distribution center</i> for vehicle license plates. • Expansion of plastic <i>trash can liner</i> product lines. • Redesign of <i>institutional footwear</i> products, including new production of <i>socks</i>. • Equipment upgrades at the <i>beverage processing center</i> to accommodate diverse products. • Expansion of <i>heavy-duty vehicle refurbishing services</i> for ODOT. • Diversification of <i>office and institutional seating</i> product lines.
<p>Private-Sector Partnerships established or under development:</p> <ul style="list-style-type: none"> • New and additional de-flashing operations for <i>YUSA Corporation</i>, providing auto manufacturing services for <i>Honda Corporation</i>. • Development of partnership with <i>KEY Industries</i>, which brokers business for a wide range of products and services based in Columbus, including products for potential purchase by <i>The Ohio State University</i>. • Expansion of metal fabrication associated with recycling operations at the <i>RLS Recycling</i> of Chillicothe and <i>Sims Bros., Inc</i>, located in Marion, Bellefontaine, Delaware, Mt. Vernon, and Columbus. • Re-establishment of a <i>Wood Pallet</i> refurbishing operation through a new partner, <i>Buckeye Diamond Logistics</i> in South Charleston. • Continued discussions with <i>American Corrugated</i> in Grove City for value-added services in cardboard-based products. • Continued development of new products and inmate skill development through the operations of <i>The Flag Lady</i> in the manufacture of flags and related products.

SUMMARY OF DEPARTMENT OF YOUTH SERVICES MEETINGS

Meetings with DYS Deputy Director

- **December 17, 2007: DYS Deputy Director of Institutions** - The CIIC Director met with the DYS Executive Assistant to the Director, Deputy Director of Institutions, and Legislative Liaison for a follow-up discussion regarding the CIIC report on the Ohio River Valley Juvenile Correctional Facility. CIIC Inspectors Brianna Michalak and Carol Robison also attended. CIIC staff requested further information on the Phoenix Gang Program used in New Jersey, parts of which are reportedly being considered for use in the DYS facilities. The program is reported to be a cognitive behavior program applicable to any type of conduct. Much attention is reportedly being given to the issue of the need for immediate consequences to misconduct. DYS is reportedly re-writing the youth disciplinary procedures to address the concerns. It was further relayed that youth are supposed to be separated by age range in housing units.
- **August 29, 2008: New Deputy Director of Institutions** - The CIIC Director met with the new DYS Deputy Director. With the decrease in the youth population aided by the release authority, beds became open at the parent institutions, enabling the Scioto Juvenile Correctional Facility to reduce its previously backlogged reception population. A reduced population coupled with an infusion of activities for youth helped to bring about major improvements at the facility shown in the reduction of incidents.

Meetings with DYS Chief Inspector

- **February 13, 2008: DYS Chief Inspector** - The DYS Legislative Liaison and the new DYS Chief Inspector met with CIIC staff at the CIIC office. Past CIIC reports and recommendations were revisited regarding the DYS grievance procedure.
- **September 24, 2008: DYS Chief Inspector** - The DYS Chief Inspector and Legislative Liaison met with CIIC staff. Since the Chief Inspector will be revising the youth grievance procedure per the court settlement, DYS staff sought input from the CIIC staff for consideration. DYS staff relayed that revisions will be made to the officer assessment test. Since CIIC staff had the opportunity to take the test when it was first developed, discussion included CIIC staff input regarding the test. The Chief Inspector relayed that the Grievance Coordinator position is being viewed as a youth advocate, who will help youth to write out the grievances if needed.

DYS Expressions Events

- **September 13, 2007: DYS Expressions** - CIIC Inspectors Adam Jackson and Brianna Michalak attended the DYS third annual “Expressions: A Celebration of Lives Touching Lives”. The event showcased youth expressions of faith, art, dance and music. Faith-based and community organizations who donate time and talent to youth were acknowledged by DYS. Since December 2006, volunteers have spent over 25,000 hours working with youth in the juvenile correctional facilities and regional parole offices.
- **September 23, 2008: DYS Expressions** - CIIC Inspectors Toni Del Matto and Darin Furderer attended the fourth annual “DYS Expressions: A Celebration of Lives Touching Lives”. The event is in appreciation of the work and dedication of all volunteers who work with at-risk youth. The event showcased talents and skills of youth as they thanked those who positively impact their life. Youth in the care of DYS performed artistic dance routines, skits and songs.

Meetings with Mental Health/Juvenile Justice Action Network

- **November 7, 2007: Mental Health/Juvenile Justice Action Network** - The CIIC Director attended a meeting of the Mental Health/Juvenile Justice Action Network, a project of Models for Change. This was the first quarterly meeting for “additional stakeholders” to be part of the discussions and to receive updates on progress. DYS received a \$100,000 grant from the John D. and Catherine T. MacArthur Foundation, which is sponsoring the creation of the “Models for Change Mental Health/Juvenile Justice Action Network.” The intent was to establish a leadership community of states at the forefront of mental health and juvenile justice issues. Ohio and seven other states are participants. The three-year grant was designed to explore ways to improve mental health services to youth in contact with the juvenile justice system.
- **May 15, 2008: DYS Mental Health/Juvenile Justice Action Network** - The CIIC Director and CIIC Inspector Toni DelMatto attended a meeting of the Mental Health/Juvenile Justice Action Network held at the DYS Training Academy. It was reported that Ohio hopes to focus on professional development within correctional facilities designed to assist treatment and security staff in working more effectively toward the common goal of rehabilitation for the youth. Ohio reportedly agreed to work on trauma training with security and treatment staff, eventually modified to include mental health more broadly. The Workforce Development Strategic Innovation Group expanded their goal to develop a mental health curriculum for staff in detention centers to be able to work more effectively with them. The Ohio group partnered with Summit County and a multi-county group of rural detention centers organized under one director to implement the project. It was reported that while evidence based programs exist, barriers prevent implementation for youth and families with behavioral health needs involved in the juvenile justice system. The team will focus its efforts on promoting ways to

develop state and local resources that can support and enhance increased access to evidence based programs. The team contracted with the Center for Innovative Practices that serves as Ohio's coordinating Center of Excellence around evidence based programs. The center will soon be a part of Kent State University. The project includes review and reporting of data that is already in existence, followed by disseminating information to the legislature. Regarding Front-End Diversion, the Ohio group and Summit County Judge selected Jackson County as the rural county where the project will be implemented. Eight states are involved, and are considering providing a liaison that is an expert in mental health between the schools, family and court, hoping that schools will contact the liaison prior to calling the police.

DYS Leadership Input Forum

- **December 10, 2007: DYS Leadership Input Forum** - CIIC Inspector Carol Robison attended a **DYS Leadership Input Forum** in Dayton, Ohio. Forums are being conducted throughout the state to bring community partners, faith-based organizations and local leaders together to share services, ideas, and information that will benefit youthful offenders as they prepare for their return home. The forums provide DYS with an added opportunity to interact with volunteers, local services and program providers that want to do their part to prepare youth for successful reintegration back into society. Information on the forums to date is included in your attachments.

DYS Master Plan

- **December 22, 2008: DYS Master Plan Presented to Union** - Inspectors Adam Jackson, Darin Furderer, and Toni Del Matto attended a meeting for union members at the DYS Training Academy regarding the DYS master plan to implement the provisions of the class action litigation.

Meeting with Juvenile Justice Coalition

- **October 31, 2007: Juvenile Justice Coalition** - Four members of the Juvenile Justice Coalition met with the CIIC Director, CIIC Chair and his Legislative Aide. The members expressed their on-going interest in conditions, operations, and programs in juvenile correctional facilities, as well as their support for the mission and purpose of the CIIC.

SUMMARY OF OTHER MEETINGS

LEGISLATIVE MEETINGS

- **CIIC Orientation to New Legislative Staff:** CIIC staff conducted an information and orientation session on the Correctional Institution Inspection Committee to new legislative employees on September 27, 2007, November 19, 2007, February 4, 2008, June 9, 2008, August 19, 2008 and October 6, 2008.
- **CIIC Orientation to Schools**
 - **October 9, 2007: CIIC Orientation to Kent State Intergovernmental Issues Class** - A class of 16 Kent State students studying Intergovernmental Issues visited the CIIC staff office to learn about the CIIC and its work.
 - **October 14, 2008: CIIC Orientation to Junior High School Class** – CIIC Inspector Greg Geisler made a presentation on the Correctional Institution Inspection Committee to a Columbus area junior high school in honor of Career Day.
- **May 12, 2008: National Conference of State Legislatures** - The CIIC Director and Inspector Toni Del Matto attended a presentation by staff of the National Conference of State Legislatures. It was noted that all staff and members of the Ohio legislature are entitled to services and products that the National Conference of State Legislatures provides. NCSL is a non-partisan extension of the legislature that can provide research on important issues. The NCSL liaisons for Ohio are Peggy Kerns, Director of the Center for Ethics in Government in Denver, and Jeremy Meadows, Senior Policy Director in Washington, D.C.
- **June 2, 2008 and June 9, 2008: New Legislative Staff Training** - CIIC Inspectors Toni DelMatto and Darin Furderer attended the New Legislative Staff Training provided by LSC staff.
- **September 18, 2008: Ohio Crime Conference** - CIIC Inspector Toni Del Matto attended the 2008 Ohio Crime Conference. The conference, titled “Effective Strategies for Reducing and Preventing Crime,” included a presentation by the DRC Director. He reported that as of September 15, 2008, the prison population totaled 50,825 at a cost of \$68.12 per person per day. Crowding was reported to be 132 percent system-wide. Future prison population projections are 51,100 by mid 2009, 51,900 by mid 2010, and 57,201 by mid 2017. It was reported that since February 2005, the prison population increased over 7,000. Since January 2007, the population had increased by 2,133.
- **November 17, 2008: New Legislator Orientation** - The CIIC Director attended a portion of the Ohio Legislative Service Commission’s New Member Orientation. During the portion dedicated to “Nonpartisan Staffing Services,” the

CIIC Director was introduced to new members and information was provided regarding CIIC functions and duties.

MEETINGS WITH CITIZENS

- **September 14, 2007:** CIIC staff met with concerned citizen regarding an inmate at the Ohio Reformatory for Women.
- **January 17, 2008:** The sister of an inmate at the Ohio Reformatory for Women relayed concerns about health care.
- **June 25, 2008:** The wife of an inmate at the Chillicothe Correctional Institution discussed concerns regarding medical services.
- **October 15, 2008:** A citizen conducting religious classes on history and discipleship for the Messianic Jewish faith at the Marion Correctional Institution relayed concerns that he has been denied permission to do the same at the Richland Correctional Institution reportedly due to an inability to provide valid clergy verification.
- **November 3 and December 1, 2008:** The mother and brother of an inmate at the North Central Correctional Institution relayed concerns about his safety. He was reportedly assaulted and robbed by two inmates at the Allen Correctional Institution, then transferred to North Central Correctional Institution where he was reportedly assaulted and robbed again. He reportedly does not leave the dorm for any reason, including meals.

November 13, 2007: Iron Mountain Records Retrieval - On November 13, 2007, CIIC Inspector Greg Geisler attended a training seminar on new procedures and forms stemming from the acquisition of Archives One by Iron Mountain private record storage company.

CONTACTS IN THE BIENNIUM

One excellent source of information on the state of the prisons and juvenile correctional facilities comes from those who contact the committee. Contacts include other state agencies, professional groups, institution employees, incarcerated persons, their visitors, and the public. All contacts and reported problems, issues or concerns are logged in the Correctional Institution Inspection Committee database, which is periodically analyzed for inspection and evaluation purposes. All correspondence is answered according to the date of receipt, except for letters that warrant priority response due to their content.

Juvenile Correctional Facility Contacts

In the 2007-2008 biennium, the Correctional Institution Inspection Committee received 69 contacts regarding the juvenile correctional facilities, ranging from only one contact each regarding Freedom Center and Mohican Juvenile Correctional Facility, to a high of 20 contacts regarding Ohio River Valley Juvenile Correctional Facility, which comprised 29 percent of all contacts regarding juvenile correctional facilities. Marion Juvenile Correctional Facility ranked second highest in number of contacts, with 12 in the biennium.

TABLE 11. NUMBER OF CONTACTS REGARDING JUVENILE CORRECTIONAL FACILITIES RECEIVED BY CIIC IN 2007 AND 2008 BY FACILITY

JUVENILE CORRECTIONAL FACILITY	NUMBER OF CONTACTS RECEIVED
Ohio River Valley	20
Marion	12
Cuyahoga Hills	10
Scioto Juvenile	10
Circleville	7
Other	6
Indian River	2
Mohican	1
Freedom Center	1
TOTAL	69

Prison Contacts

In the biennium, 4,221 contacts were received by the CIIC regarding the prisons. The contacts range from a low of two contacts regarding the Montgomery Education and Pre-Release Center to a high of 733 contacts regarding the Southern Ohio Correctional Facility, whose contacts comprised 17.4 percent of all contacts regarding the prisons.

**TABLE 12. NUMBER OF CONTACTS REGARDING THE PRISONS IN
2007 AND 2008 BY INSTITUTION**

INSTITUTION	NUMBER OF CONTACTS
Southern Ohio Correctional Facility	733
North Central Correctional Institution	236
Marion Correctional Institution	234
Mansfield Correctional Institution	227
Warren Correctional Institution	215
Chillicothe Correctional Institution	201
Grafton Correctional Institution	190
Ross Correctional Institution	181
Allen Correctional Institution	173
Madison Correctional Institution	164
Ohio State Penitentiary	160
Lebanon Correctional Institution	158
London Correctional Institution	146
Trumbull Correctional Institution	129
Lake Erie Correctional Institution	127
Pickaway Correctional Institution	121
Toledo Correctional Institution	112
Ohio Reformatory for Women	110
Other	104
Richland Correctional Institution	87
Noble Correctional Institution	71
Belmont Correctional Institution	64
Hocking Correctional Facility	41
Correctional Reception Center	40
Lorain Correctional Institution	35
Northeast Ohio Correctional Center	35
Oakwood Correctional Facility	33
North Coast Correctional Treatment Facility	26
Southeastern Correctional Institution	26
Corrections Medical Center	16
Franklin Pre-Release Center	12
North East Pre-Release Center	9
Dayton Correctional Institution	3
Montgomery Education and Pre-Release Center	2
TOTAL	4,221

CIIC STAFF RESPONSES TO CONTACTS AND REPORTED CONCERNS

In 2007 and 2008, committee staff mailed 3,201 letters of response to those who contacted the committee, an average of 133 per month. In the two-year period, committee staff responded by phone to 628 persons who contacted the committee with reported concerns, and ten in-office interviews were conducted.

During the biennium, a total of 1,601 inquiries were made to the institutions in response to reported concerns, consisting of 1,005 phone inquiries to institutions, and 596 letters of inquiry to wardens or superintendents. In some instances, written inquiries are made to ensure that detailed information on the problem is communicated accurately and thoroughly. Such inquiries provide and/or request information based on communication received by the committee. Key central office staff including the Regional Director and Chief Inspector, receive a copy of each inquiry for their information. If relevant to their specialized areas, a copy is also shared with the DRC Chief of Medical Services, Chief of the Bureau of Classification, and the Security Threat Group Investigator.

TABLE 13. CIIC STAFF RESPONSES TO CONTACTS AND CONCERNS IN 2007-2008

Type of CIIC Staff Response	January 1, 2007 to December 31, 2008
Letters of Response to Correspondence	3,201
Telephone Inquiries	1,005
Letters of inquiry	596
Total Inquiries	1,601
Telephone Response to Communication	630
In Office Interviews	10

Letters of Inquiry from July through December 2008

In the six-month period from July through December 2008, only two letters of inquiry were written regarding juvenile correctional facilities. Both inquiries were written to the Superintendent of the Ohio River Valley Juvenile Correctional Facility, with one in July and one in August 2008.

In the same period, 136 letters of inquiry were written to prison wardens, from a low of 12 in November to a high of 37 in October. Eleven prisons received one letter of inquiry in the period. The Southern Ohio Correctional Facility received the largest number of inquiries with 32, followed by Warren Correctional Institution with 16. Chillicothe Correctional Institution and Ohio Reformatory for Women received eight inquiries each. Seven inquiries each were made to the Lebanon, Mansfield, North Central and Ross Correctional Institutions.

**TABLE 14. NUMBER OF CIIC LETTERS OF INQUIRY TO
PRISON WARDENS FROM JULY THROUGH DECEMBER 2008
WITH BREAKDOWN BY PRISON AND MONTH**

PRISON	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Southern Ohio CF	7	2	7	11	1	4	32
Warren CI	1	6	2	5	0	2	16
Chillicothe CI	0	2	3	3	0	0	8
Ohio Reformatory for Women	0	1	1	3	2	1	8
Lebanon CI	0	3	0	2	0	2	7
Mansfield CI	1	3	1	0	1	1	7
North Central CI	3	2	0	0	1	1	7
Ross CI	1	2	2	1	1	0	7
Allen CI	1	1	0	0	1	2	5
Belmont CI	1	0	1	1	1	0	4
Grafton CI	1	0	1	1	1	0	4
London CI	0	1	0	1	1	1	4
Lorain CI	0	0	0	3	1	0	4
Lake Erie CI	1	1	0	1	0	0	3
Marion CI	0	0	0	0	0	3	3
Madison CI	0	1	0	1	0	0	2
Noble CI	0	0	0	1	1	0	2
Toledo CI	0	0	0	1	0	1	2
Corrections Medical Center	0	0	0	1	0	0	1
Hocking CF	0	1	0	0	0	0	1
Montgomery Educational Pre-Release	0	1	0	0	0	0	1
NE Ohio CC	0	0	0	0	0	1	1
Northeast Pre-Release Center	0	0	0	0	0	1	1
Oakwood CF	0	1	0	0	0	0	1
Ohio State Penitentiary	0	0	1	0	0	0	1
Pickaway CI	0	1	0	0	0	0	1
Richland CI	0	0	1	0	0	0	1
S Eastern CI	0	0	0	1	0	0	1
Trumbull CI	0	0	1	0	0	0	1
TOTAL	17	29	21	37	12	20	136